



Energy & Sustainability Management Consultants



## Electricity and Natural Gas Supply Services

### AUTHORIZATION & APPLICATION FORM

Electric and Natural Gas Billing, Payment History, and Account Data Supplier Authorization

#### “Customer” Location:

Legal “Customer” Name: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_

State: \_\_\_\_\_ Zip: \_\_\_\_\_

#### Authorized “Customer” Representative (the person signing the contract):

Name: \_\_\_\_\_ Title: \_\_\_\_\_

Primary Phone: \_\_\_\_\_ Alternate Phone: \_\_\_\_\_

Email Address: \_\_\_\_\_

#### Alternate “Customer” Representative:

Name: \_\_\_\_\_ Title: \_\_\_\_\_

Primary Phone: \_\_\_\_\_ Alternate Phone: \_\_\_\_\_

Email Address: \_\_\_\_\_

PLEASE SUBMIT ALL PAGES OF A RECENT UTILITY BILL FOR EACH ELECTRICITY AND NATURAL GAS ACCOUNT YOU WISH TO ENROLL.

PLEASE ALSO INCLUDE A COPY OF YOUR EXISTING SUPPLIER CONTRACT, IF APPLICABLE.

Is the “Customer” interested in purchasing 100% renewable energy? YES\_\_\_ NO\_\_\_

Has the “Customer” filed for bankruptcy within the last five years? YES\_\_\_ NO\_\_\_

Is the “Customer” a tax-exempt entity (please attach certificate)? YES\_\_\_ NO\_\_\_

**Authorization:**

The "Customer" hereby authorizes the local Energy Distribution Company (EDC) to permit authorized "Licensed Electricity and/or Natural Gas Service Suppliers" to directly receive "Customers" most recent twenty-four (24) months electric/natural gas account data and twelve (12) months of payment history for the Account Numbers with meters as shown on the ATTACHMENT A. The authorized "Licensed Electricity and/or Natural Gas Service Suppliers" have the right to use the information provided and to retain the information in its files, and disclose it to any authorized employee, agent, or representative. The authorized "Licensed Electricity and/or Natural Gas Service Suppliers" hereby agrees not to sell or otherwise disclose said information to any third party not authorized in writing by "Customer", for the purposes of such third party marketing to, or soliciting business from "Customer".

"Customer" hereby authorizes "Licensed Electricity and/or Natural Gas Service Suppliers" to process this Authorization for credit review and approval. All information provided will be held in strict confidence and used only by "Licensed Electricity and/or Natural Gas Service Supplier" or its affiliates, in making its credit evaluation.

"Customer" hereby authorizes and designates CQI Associates, LLC as the exclusive authorized representative for the management of Customer's electricity distribution, electricity supply services, natural gas supply, gas supply transportation, and related procurement and account enrollment services. This authorization in no way binds "Customer" to the purchase of a supply service and is to be used for the sole purpose of determining an offer price and selecting a supplier for electricity or natural gas supply services.

"Customer" hereby authorizes the "Licensed Electricity and/or Natural Gas Service Suppliers" to deal directly with CQI Associates, LLC representatives on any and all matters pertaining to the collection of account data, to receive pricing and receiving Agreements as it pertains to Client's electricity and natural gas procurement information, in order for CQI Associates, LLC to manage and evaluate the electricity and/or natural gas pricing requests.

THE UNDERSIGNED HEREBY CERTIFIES THAT THE SIGNATOR IS AN AUTHORIZED REPRESENTATIVE OF THE "CUSTOMER" AND THAT THE INFORMATION PROVIDED HEREIN IS TRUE AND CORRECT AND ACCURATELY REFLECTS THE "CUSTOMER'S" CURRENT BUSINESS CONDITION AND ACCOUNT STATUS.

**On behalf of "Customer":**

Signed: \_\_\_\_\_ Date: \_\_\_\_\_  
"Customer" Authorized Representative

Name: \_\_\_\_\_ Title: \_\_\_\_\_

<u>Data in this box is to be filled in by the Suppliers</u>		
THE UNDERSIGNED HEREBY CERTIFIES THAT THE SIGNATOR IS AN AUTHORIZED REPRESENTATIVE OF THE "LICENSED ELECTRICITY AND/OR NATURAL GAS SERVICE SUPPLIER" AND AGREES TO THE CONDITIONS OF THIS AUTHORIZATION.		
<b>On behalf of the "Licensed Electricity and/or Natural Gas Service Supplier":</b>		
Signed: _____ "Licensed Electricity and/or Natural Gas Service Supplier" Representative or Agent		
Company Name: _____		
Name: _____	Title: _____	Date: _____

**CQI Associates, LLC is licensed as a buyer's broker/consultant in the State of Maryland:  
Electricity: License # IR-575; Natural Gas: License # IR-1753**

## Cooperative Participation Terms and Conditions:

The Applicant/Customer understands that this application is for a new or renewal electricity and or natural gas supply services agreement obtained through the affiliate Chamber of Commerce, Commercial Energy Purchasing Cooperative and CQI Associates, LLC. Market prices and regulations impact the terms, time, and rates of the supplier offer. The supplier contract offer prices will be based on current market conditions. The current "Standard Offer Rates" are used as the "price to compare" or "benchmark price" to determine if a supplier's offer is economically viable. A period of time could elapse from the date this Application is submitted and the time when market rates are at a point where a price offer will be recommended that is lower than the current or projected utility company "Standard Offer Rates".

The Applicant/Customer understands and agrees that as part of the competitive bid process, prospective suppliers will review credit and payment history data to determine if they will serve the designated accounts. The decision on credit and service is at the sole determination of the supplier. The Applicant/Customer assures the Commercial Energy Purchasing Cooperative, CQI Associates, LLC, and the selected supplier that they are not in a current supply services agreement that would prohibit enrollment into the new agreement. If customer is in a third party agreement, all data to include but not be limited to; copies of the current agreement, current invoices, and contract end date has been provided with this Application. The Commercial Energy Purchasing Cooperative and CQI Associates, LLC is not liable for any fees or penalties from Applicants/Customers current or future third party Electricity and/or Natural Gas Supply Company or the current utility distribution service company.

The Applicant/Customer agrees that they will make a decision on the day contracts are offered to accept or reject the offer. The Applicant/Customer understands that the timeframe could be less than four hours to make the decision. The term "cooperative" is being used to express that the program is an aggregation purchasing program connecting applicant with a supplier in accordance with the regulations permitting customer choice. The applicable Applicant/Customer Cooperative service charges and CQI Associates, LLC professional service fees will be paid by the selected supplier based on the energy consumed during the term of the contract.

The Commercial Energy Purchasing Cooperative and CQI Associates, LLC requires that "Customers" owners, management, staff, associates, consultants, and contractors shall not disclose the contents or terms of this document and the proprietary information developed and provided by the CQI Associates, LLC to a third party, except in order to comply with the implementation of this Authorization and any applicable law, order, or regulation.

"Customer" Representative Signature: \_\_\_\_\_

Title: \_\_\_\_\_ Date: \_\_\_\_\_

Please fax applications to **410-630-5911**. Mail originals to:

Gaithersburg Germantown Chamber of Commerce  
910 Clopper Road  
Gaithersburg, Maryland 20878